

# St. Paul's C.E. Primary School

Headteacher:- Ms J. Sorohan B.Ed. (Hons.) N.P.Q.H.  
St. Paul's Road, Withington, Manchester, M20 4PG  
Tel:- 0161 359 5316  
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1<sup>st</sup> June 2020

Dear Parents/Carers

Following on from my letter of the 22<sup>nd</sup> May we would like to give you some more detail about how we plan to increase the number of pupils attending St Paul's in a safe and sensible manner.

We will invite Year 6 pupils to attend from Tuesday 9<sup>th</sup> June with Reception returning on Monday 15<sup>th</sup> June and Year 1 from Monday 22<sup>nd</sup> June. This is to ensure that school systems are safe and if we are satisfied we may be able to invite Year 1 sooner. The date for other year groups to return has not yet been set, therefore the plan we are outlining is only for the short term until we have a clearer picture for other year groups.

School will be open from Monday to Friday for children of keyworkers and children identified as having additional needs or as vulnerable. **Children from Year 6, 1 and Reception will be attending from Monday to Thursday.** Friday will be used by teachers to plan for the children in their bubble, home-learning activities and for contacting parents and pupils if required.

The government has indicated that social distancing has to be in place as far as possible and class sizes can be no more than 15 pupils. While we are confident we can reduce class numbers we believe the assurance that children can socially distance at all times in a school environment is unrealistic and while we believe we have reduced the risks we cannot eliminate them entirely and that for the time being at least school life will be very different.

## What protective measures have we put in place?

To help you decide whether your child should return to school on their given date we think it is important for you to know the protective measures School have put in place to minimise the risk of infection from COVID-19.

- It is an expectation that all families will follow government social distancing rules in the time outside of school to keep all our families safe.
- Hand washing for all children and staff upon arrival at school will be mandatory. We ask parents to take temperatures before children leave home.
- Children from Year 6, 1 and reception, including children of keyworkers and children identified as having additional needs or as vulnerable will be grouped into 'bubbles' led by the same adults each day. This is to reduce contact between groups of children and staff as far as possible. The children will work, eat and play in their designated bubble to limit transmission. Your child may be in a different class room to what they may be used to but will be placed with a



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familiar adult. The bubbles are limited to 15 children with teaching staff's movements being restricted to minimise contact outside of the group. The children within certain 'bubbles' may be divided into smaller groups.

- The playground will be zoned for each group and playtimes/ lunchtimes will be staggered.
- Lunch will be eaten in the classroom (packed lunches will be provided for free school meal children and those who request them. For those children bringing in their own packed lunch, please use a disposable bag.
- All unnecessary items and soft furnishings will be removed from the classrooms
- All classroom doors will be propped open
- All seats and tables will be adequately spaced apart
- Carpet time will be limited – avoided if possible
- Children will not be able to bring items into school apart from a packed lunch in a disposable bag and a coat (if necessary)
- No resources will be sent home
- Children will wear school uniform when in school. Can parents/ carers ensure their child wears a clean uniform everyday.
- Any child on prescribed medication i.e. anti-biotics for ANY illness should not attend school. This does not apply to those children on life-long medication such as diabetics
- There will be staggered start and end times for each year group
- No PE kits to be brought into school, please wear suitable footwear for physical activity also no books, toys or other items from home.
- There will be no Breakfast Club until further notice
- To further protect everyone, the School Office will be closed to all parents and children. The office will be fully staffed and you can keep in contact with us by telephoning 0161 359 5316 or emailing [admin@st-pauls-pri.manchester.sch.uk](mailto:admin@st-pauls-pri.manchester.sch.uk)

## What are the risks?

- The government have stated that the recommended 2m social distancing rule will not apply to schools. We are confident that while we will be able to keep classes apart, the reality is that achieving the 2m social distancing within each class of 15 would not be guaranteed
- If a teacher becomes sick and/or is absent from school the class will be taught by another member of staff who may have been in contact with other class groups. This will be minimised as far as possible but it is important that we declare this potential risk.

## What if a child becomes unwell in school?

- Any child feeling unwell will be taken to the isolation room with a member of staff until they are collected. PPE equipment will be available in the isolation room for the member of staff supervising the child.



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- If a child has any symptoms of COVID-19 you must inform school and your child must be tested. If the result is positive, then the whole group and their staff must isolate for 14 days. If your child is tested please ensure you inform us of the result as soon as you have them.

## What if a member of staff becomes ill?

If a member of staff shows symptoms of COVID-19 in school

- The member of staff will inform their colleagues and leave school immediately. They will use the online service to request a test and must inform us of the results as soon as they have them.
- As part of the national test and trace programme, if other cases are detected within the group or in any other group, Public Health England's local health protection teams will conduct a rapid investigation and will advise the school on the most appropriate action to take. In some cases a larger number of other children and staff may be asked to self-isolate at home as a precautionary measure.

Timetable and start times.

- Only one parent/carer to drop off/ collect
- No parent/carer will be allowed onto site – children will be welcomed and collected at drop off points e.g. hanger/ office door
- Parents will collect from St Pauls Rd – please respect 2m distancing rule and markings.
- We ask parents and pupils not to loiter outside of school to ensure we can manage departure of children effectively.

	Entry and start times
Key worker group 9 <sup>th</sup> June 2020	Entry: via Wilmslow Road or on the right side of St Paul's Rd. Enter school through office door. Arrive: 8.30 – 8.45 am Leave 3.15pm
Year 6 9 <sup>th</sup> June 2020	Entry: <b>via Wilmslow Rd – through the passage way on to St Paul's Rd</b> Enter school through office door Arrive: 8.45-8.55 am Leave 3.15pm
Reception 15 <sup>th</sup> June 2020	Entry: St Pauls Rd – follow markings 2m distancing Arrive: 9.15am Leave Miss Bailey 2.20pm Ms Glenister- Marshall 2.30pm Mr Kennedy 2.40pm



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Year 1 <b>22<sup>nd</sup> June</b> 2020 – <b>possibly 17<sup>th</sup></b> <b>June 2020</b>	Entry: St Paul's Rd – follow markings 2m distancing Arrive: 8.45-8.55am Leave Mrs O Connor 2.50pm Miss Maloney 3.00pm Miss Draycott 3.10pm
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## Cleanliness and Hygiene.

- School will be cleaned thoroughly every night as well as a deep clean on Fridays
- Hand sanitiser and hand wash facilities will be available for all year groups  
Pupils will be told to wash their hands at various times throughout the day.
- Toilets and common spaces e.g. corridors will be cleaned more often.
- Regular handwashing for children will be timetabled during the school day, following the 20 second guidance.
- Ensuring our children understand good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach and ensuring a good supply of tissues and bins throughout the setting.

I realise this is a lot of information to digest, however I hope you feel informed as to why this plan has been created. **Whatever** you choose is your decision and no judgement will be made as to whether you send your child to school or not. All families have different circumstances and only you as parents will know what is best.

We will be telephoning you in the week before your year group is expected in school for your decision of whether your child will be attending.

We thank you all so much for the understanding and kind words of support and praise we have had and continue to receive during this challenging time.

We look forward to seeing your child/ren back in school soon.

Yours sincerely

Ms J Sorohan and the St Paul's team.



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