

## **St Paul's PTA Minutes – 10/10/18**

### **Attendees**

Josie Hewitt, David Woodhams, Nic Attree, Alison Frier, Eve Murphy, John Davies, Jacqui Cyprys, Barry, Tanya Tweedy

### **Apologies for absence**

Charlene Plant, Melissa Whelan, Holly Shanahan, Nicola Wellard, Adam Pearce, Caroline Mathole

### **Chairs report for 2017/2018**

Dave Woodhams shared his report, which is his fifth as chair. He reported that it was a record breaking year in terms of fundraising.

### **Treasurer's account for the year ending 31 August 2018**

John Davis talked through his report, which showed income and expenditure. It showed how much each PTA event raised as well as in comparison with the year before.

He explained we have received 3 parental donations which have been kept anonymous. JD to ask them if they want to be thanked publicly **Action: JD**

Claiming back gift aid for donations received – **ongoing JD**

### **Election of Officers and Trustees of the Committee**

Chairman – Dave Woodhams

Vice Chair – Adam Pearce

Treasurer – John Davis

Secretary – Nicola Attree

Ordinary committee members – Eve Murphy, Tanya Tweedy and Holly Shanahan

### **Any other business**

#### **Resource room completed**

The resource room (the old ICT suite) is now complete and staff feel it is working really well especially for small intervention groups. It is in use every day. The cost of setting up the room was approximately £3000. It was agreed that the PTA would contribute the full amount. **Action: JH & JD**

Other potential areas for the PTA to contribute in the future, are storage for outdoor learning in early years and a possible event next year to celebrate St. Paul's 175 years. **Ongoing JH**

Trips – it was discussed whether a pot of money contributed by the PTA would be useful for school trips. JH will speak to staff to see what they think. **Action :JH**

#### **Autumn term events**

**Christmas/celebration cards** – HS has set this up and templates and letters explaining what to do, have been sent home.

Deadline is Monday 15<sup>th</sup> October. A text will be sent out to remind parents and also to emphasise that it is not a competition. **Action JH**

The class lists will be looked at to see who has completed a design and who hasn't. **Action: EM**

**Quiz night** – this was confirmed as an event for November. DW to speak to AP about possible dates.

**Christmas cake sale** – confirmed event on Friday 7<sup>th</sup> December

**Raffle and pop up cafes at Christmas shows** – details to be discussed at next meeting

**Date for next meeting**

Friday 9<sup>th</sup> November at 2pm in the staff room